

Automotive Business On/Off-Site Sale Request Form

To complete form, save and download to your computer, enter information in the fillable fields and submit a signed copy to licensing@amvic.org.

- Please submit form at least **three (3) weeks prior** to the event.
- A copy of the municipal approval and or the lease agreement for the event site must be provided with the request form.

Section A: on/off- site sale details:

Event name/details: _____

Facility name and address: _____

Host or event organizer: _____

What AMVIC business name will be used for advertising purposes: _____

Will there be a marketing company or marketing salespeople involved in the sale? Yes _____ No _____

If yes, name of the marketing company: _____

Date(s) of on/off- site sales: _____/_____/_____ to _____/_____/_____
 YYYY MM DD YYYY MM DD
 (first day of event) (last day of event)

Number of days _____

Date you last participated in an on/off-site event? _____/_____/_____

Name of applicant: _____

Signature of applicant: _____

Date: _____

Section B: marketing company (Please complete section: "D")

automotive business details

Legal name: _____

Trade name (o/a name): _____

AMVIC business licence #: _____

AMVIC business licence expiry date: _____

Automotive business address: _____

Phone: _____ Email: _____

Section C: automotive business details

Legal name: _____

Trade name (o/a name): _____

AMVIC business licence #: _____

AMVIC business licence expiry date: _____

Automotive business address: _____

Phone: _____ Email: _____

Section D: MARKETING COMPANY – Registered salespeople attending event

Name of Salesperson	Registration Number	Expiration Date	Approved	Not approved

Section E: The above sales event has been reviewed by AMVIC

The above sales event and attached salespeople list from our website have been **approved** by AMVIC.

Signature of AMVIC authorized official: _____

The above sales event and attached salespeople have **not** been **approved** by AMVIC.

Signature of AMVIC authorized official: _____

Date: _____