

## Salesperson Registration Application

Surname		Given Name(s)    First,            Middle	
Former Surname(s) ( <i>married, maiden name, ect.</i> )		Known as ( <i>alias or preferred name</i> )	
Date of Birth (mm/dd/yy)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Email Address:	
Phone #:	Cell #:	Fax #:	
Residence Address			
_____	_____	_____	
Street Address	City or Municipality	Province and Postal Code	
Mailing Address (If different from above)			
_____	_____	_____	
Street Address or Box Number	City or Municipality	Province and Postal Code	
<b>Business Information:</b> (Current place of employment) - an Authorization Form is to be completed by your employer. ( <i>See page 3</i> )			
<b>Have you ever:</b>			
a) been convicted of an offence (excluding traffic violations) under any criminal or other law in force in Alberta or elsewhere for which a pardon has not been granted? _____			YES <input type="checkbox"/> NO <input type="checkbox"/>
b) failed to satisfy a court judgment or writ? _____			YES <input type="checkbox"/> NO <input type="checkbox"/>
c) applied in Alberta for any type of licence or registration under the Automotive Business Regulation (Alta. Reg. 192/99) or the Automotive Business Licensing Regulation (Alta Reg. 188/78) _____			YES <input type="checkbox"/> NO <input type="checkbox"/>
d) applied outside of Alberta for any type of licence or registration to permit you or a corporation to engage in the automotive business? _____			YES <input type="checkbox"/> NO <input type="checkbox"/>
e) had an application applied for in or outside of Alberta refused? _____			YES <input type="checkbox"/> NO <input type="checkbox"/>
f) had an application applied for in or outside of Alberta cancelled or suspended? _____			YES <input type="checkbox"/> NO <input type="checkbox"/>
g) If you are not a Canadian Citizen, attach copies of work permits and statements regarding length of residency. Check this box to show copies are attached.			<input type="checkbox"/>
<b>Details section: If you answered YES to any of the Questions, details must be provided.</b>			



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## AUTHORIZATION TO PERFORM CRIMINAL RECORD CHECK

I authorize the Alberta Motor Vehicle Industry Council to undertake a criminal record check on myself prior to or during the period of a licence and renewal granted pursuant to this application.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
 Date

I understand that to complete and verify the information provided in this form, AMVIC may consult with other government regulators and law enforcement agencies and may collect additional relevant information. I also understand that the information collected pursuant to this application, and in relation to my conduct as a licensee under the *Fair Trading Act* of Alberta, may be shared with regulating authorities in other jurisdictions. Such information may be used in determining my licence status in all jurisdictions in which I am licensed, or have applied to be licensed.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
 Date

**WARNING: A false declaration constitutes a criminal offence and is punishable by Law.**  
**Any application containing false material may result in the suspension, cancellation, or refusal of a licence.**

### DECLARATION of COMMISSIONER FOR OATHS

I solemnly declare the information provided by me on this application is correct. I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

DECLARED before me at the City of \_\_\_\_\_ }  
 \_\_\_\_\_, Alberta, }  
 \_\_\_\_\_ }

Dated \_\_\_\_\_ }  
 A Commissioner for Oaths in and for the Province of Alberta }

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
 Commissioner for Oath (*Signature*)

\_\_\_\_\_  
 Commissioner for Oath (*Print name*)

\_\_\_\_\_  
 Expiry Date

**Fees:** The application and annual registration fee is:  
 Salesperson registration fee: (*annual*) \$ 100.00  
 Education course fee: (*one time fee*) \$ 160.00  
**Fees are GST exempt \$ 260.00 Total fees**

Please make cheque or money order payable to:  
 Alberta Motor Vehicle Industry Council (AMVIC).

**Method of payment (check one)**

- |                                      |  |
|--------------------------------------|--|
| <input type="checkbox"/> Cheque      | <input type="checkbox"/> Cash (in person in Edmonton)    |
| <input type="checkbox"/> Money order | <input type="checkbox"/> Interac (in person in Edmonton) |
| <input type="checkbox"/> Visa        | <input type="checkbox"/> Master Card                     |

Credit card Number:  
 [ ][ ][ ][ ] - [ ][ ][ ][ ] - [ ][ ][ ][ ] - [ ][ ][ ][ ]

[ ][ ] [ ][ ]      Authorized Payment Amount \$ \_\_\_\_\_  
 Month      Year

\_\_\_\_\_  
 Print Card Holder Name

\_\_\_\_\_  
 Card holder Signature

**Fair Trading Act and Regulations Course:**

Please view course dates on our website at:  
[www.amvic.org](http://www.amvic.org) - please specify first and second course date choice:

First: \_\_\_\_\_

Second: \_\_\_\_\_

**Apply by Mail, Courier, FAX or in Person:**

**By Mail, Courier or In Person:**  
 Alberta Motor Vehicles Industry Council  
 Suite 303, 9945 – 50<sup>th</sup> Street  
 Edmonton, AB T6A 0L4

**Or by FAX:**  
 (780) 462-0633 - (*credit card payment must accompany application*)

If you have any questions or need any general information. Contact the licensing department by calling:

Phone #: (780) 466-1140 and press #2  
 Toll Free#: 1-877-979-8100 and press #2

